

**SOUTH HADLEY CONSERVATION COMMISSION**  
**MEETING MINUTES**  
**July 31, 2008**  
**Approved at 12/8/08 meeting.**

**PRESENT:** Jack Fleming, Chair, Brad Allen and Jim Canning. Dennis Swartwout and Art Jackson excused because of work hours. Janice Stone, Conservation Administrator. The Commission met in the Conservation Office, Room 205

**1. 9:00 AM DISCUSSION** of *DPW Sewer Pipe Repair Plan at Hawkins Conservation Area off Silver Street*. The sewer pipe had been installed, but recently Janice noticed a section of blue pipe exposed in the stream bed. Question is what needs to be done and how to permit it. DPW says they need to pour a concrete layer over it to protect it, and will put the same stream stones back on top of it. Commission's concern is that this is adding a new permanent feature in the stream (the concrete block), and whether that will serve as an impediment to stream flow. DPW states that there will be no change in stream bed elevation or water flow after the work is done. Three options for permitting this work: new NOI (takes too long), appeal to DEP for extension of Emergency Certification, or "friendly" Enforcement Order from the Conservation Commission. DPW decided on third. See attached conditions that Janice and Yem have worked out.

Commission discussed creating *Standard Operating Procedures* (SOP) for all engineering projects. Engineered plans should be stamped if necessary. There should be a step by step narrative for timeline from start to finish. Any changes in plans requires new plans and additional narrative. Brad made a motion to require SOP for any and all projects that require engineering plans, as described above. Jim seconded, and the Commission discussed it further. The DPW and Selectboard will need to be notified about the concerns and responsibilities of the Conservation Commission, especially regarding the Wetlands Protection Act. Perhaps the Commission should send copies of the MACC newsletter to the DPW and Selectboard. Commissioners all voted in favor of the motion.

Brad made a motion to approve the conditions listed in the list for the Enforcement Order, and issue the Order. Jim seconded, and all voted in favor.

**2. 10:00 AM ADJOURNMENT**. Brad made a motion to adjourn, which was seconded by Jim, and all voted in favor. Next regular Conservation Commission meeting August 11, 2008 at 7:00 PM.

Respectfully submitted,

Janice Stone,  
Conservation Administrator



## Town of South Hadley

DEPARTMENT OF PUBLIC WORKS

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JIM REIDY  
DPW Superintendent

July 28, 2008

South Hadley Conservation Commission  
Attn: Jack Fleming  
Town Hall  
116 Main Street  
South Hadley, MA 01075

**RE: Silver Street Sewer Repair  
Stream Crossing**

Dear Mr. Fleming,

The Town of South Hadley DPW, acting on behalf of the South Hadley Selectboard, in accordance with The Wetlands Protection Act, M.G.L. Chapter 131 Section 40 and the Wetland regulations, 310 CMR 10.00, would like to submit a request to perform the following work to protect the exposed section of sewer pipe on Silver Street at stream crossing as shown on attached plan.

The work will be performed in the following manner:

1. Set up stream by-pass by means of sand bag coffer dam with sump pump and hose.
2. Excavate around exposed pipe and place concrete per details on attached revised plan dated 7/28/08.
3. Place stones of same type and size as there previously on stream bed to its original grade approximately 10 feet upstream and down stream of sewer pipe. DPW assures the Conservation Commission that the stream bed will be no higher than original elevation, and water flow will not be changed upon completion of this work.
4. Re-establish stream embankment to similar original contours. Stabilize slope with loam and seed mix of annual rye and conservation mix, covered by a biodegradable double net straw blanket. Shrubs to be added under previous agreement.
5. Complete remaining punch list items in previously approved Emergency Certification conditions such as loam/seed and shrubs planting.

The DPW is requesting to perform corrective action immediately. Thank you in advance for reviewing this request.

Sincerely yours,



Yem Lip, P.E.  
Town Engineer

Enclosures

Cc: Jim Reidy, DPW Supt.  
Selectboard